

## **PROGRAM PAYMENT – REFUND POLICY 2022/23**

### **U18/U16/U14-Year 2**

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#### **PAYMENT:**

- A minimum payment of 15% of total program fees is due at time of registration.
- A minimum of 30% of total program fees is due by June 30.
- A minimum of 50% of total program fees is due by August 31.
- Any outstanding balance must be paid in full by November 30.

If payment is made in full, credit card payment or e-transfer is preferred.  
(bookkeeper@canmorenordic.com)

For payment in installments the preferred method of payment is e-transfer.

When paying by e-transfer, please add participant's name and program name in the message box.

If payments can't be made by e-transfer (or credit card for payment in full), please mail your cheque(s) to Canmore Nordic Ski Club, Box 8383, T1W 2V2.

Anyone requiring a payment plan extending beyond November 30 should communicate with the club bookkeeper at the earliest opportunity. (bookkeeper@canmorenordic.com)

If fees are received after November 30 AND a payment plan has not been approved by the club treasurer, a \$100 late fee will be applied. If program fees are overdue and conditions of an approved payment plan are not met, an athlete will not be able to participate in club camps or races.

#### **REFUND:**

A \$50 administration fee applies to all refunds. The CNSC (\$20) membership, the CCC fee (\$20), the Zone 4 fee (\$1.50) and any applicable credit card fees are non-refundable.

If a request to withdraw is received in writing before November 30, a refund of 30% of the total program fee will apply.

No refunds will be processed for withdrawals on or after November 30.

### **U14-Year 1 (prev. TT1)**

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#### **PAYMENT:**

- A minimum payment of 30% of program fees is due upon registration.
- Any outstanding balance must be paid in full by November 30.

If payment is made in full, credit card payment or e-transfer is preferred.(bookkeeper@canmorenordic.com)

For payment in instalments the preferred method of payment is e-transfer.

When paying by e-transfer, please add participant's name and program name in the message box.

If payments can't be made by e-transfer (or credit card for payment in full), please mail your cheque(s) to Canmore Nordic Ski Club, Box 8383, T1W 2V2.

If fees are received after November 30 AND a payment plan has not been approved by the club treasurer, a \$100 late fee will be applied. If program fees are overdue and conditions of an approved payment plan are not met, an athlete will not be able to participate in club camps or races.

**REFUND:**

A \$50 administration fee applies to all refunds. If a request to withdraw is received within 14 days of program start, a 100% refund will be provided (less the \$50 administrative fee). No refunds will be processed after 14 days of program start. The CNSC (\$20) membership, the CCC fee (\$20), the Zone 4 fee (\$1.50) and any applicable credit card fees are non-refundable.

**Fall / Winter Program**

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**PAYMENT:**

100% of the program fee is due at registration. Payments can be made by credit card, or e-transfer (bookkeeper@canmorenordic.com).

When paying by e-transfer, please add participant's name and program name in the message box.

If payment can't be made by credit card or e-transfer, please mail your cheque(s) to Canmore Nordic Ski Club, Box 8383, T1W 2V2.

**REFUND:*****Programs beginning in September and October:***

A \$50 administration fee applies to all refunds. If a request to withdraw is received within 14 days of program start, a 100% refund will be provided (less the \$50 administrative fee). No refunds will be processed after 14 days of program start.

***Programs beginning November or later:***

A \$50 administration fee applies to all refunds requested prior to program start. No refunds will be processed 14 days before the program start date. The CNSC (\$20) membership, the CCC fee (\$20), the Zone 4 fee (\$1.50) and any applicable credit card fees are non-refundable.

**Volunteer Bond for**

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At the time of registration, it is MANDATORY to write a volunteer bond cheque payable to the Canmore Nordic Ski Club in the amount of the Volunteer Bond for that specific program.

Cheques are dated March 31 of the following year and the cheque will be cashed on April 1st of the following year for those families who have not fulfilled their volunteer obligations.

Please mail your cheque(s) to Canmore Nordic Ski Club, Box 8383, T1W 2V2.